



## MAHENDRA INSTITUTE OF TECHNOLOGY

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)  
Mahendhirapuri, Mallasamudram (W), Namakkal (DT)-637 503, Tamil Nadu  
[www.mahendratech.org](http://www.mahendratech.org), Ph:-04288-288527

### INTERNAL QUALITY ASSURANCE CELL

MIT/Circular/IQAC/2018-2019/Meeting 4

06.12.2018

It is proposed to conduct Internal Quality Assurance Cell Meeting on Wednesday, the 19<sup>th</sup> December 2018 at 2.00 p.m. in the Board Room. The members are requested to make it convenient to attend the meeting.

#### Agenda:

- Reopening date and Academic plan for Even Semester 2018-19.
- To improve the Quality of R&D
- Enrollment of students for Japanese Language classes and competitive examinations
- Counseling session for slow learners
- To opt for consultancy projects
- Any other matter

Thanking you

Yours faithfully

*M. Prabhakar*  
IQAC Coordinator 06/12/18

Copy to: Principal  
All members



## MAHENDRA INSTITUTE OF TECHNOLOGY

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)  
Mahendhirapuri, Mallasamudram (W), Namakkal (DT)-637 503, Tamil Nadu  
[www.mahendratech.org](http://www.mahendratech.org), Ph:-04288-288527

### INTERNAL QUALITY ASSURANCE CELL

#### MINUTES OF THE MEETING

Meeting No. : 4

19.12.2018

**Members present:**

Dr. T. Elango, Chair Person  
Dr. G. Palanichetty, Academic Expert  
Dr. P. Dhanapal  
Dr. J. Stanly Jaya Prakash  
Prof. T. Somasundaram  
Dr. S. Prabu  
Prof. T. Ganesan  
Prof. E. Balaji  
Dr. M. Prabhu, IQAC Coordinator

The minutes of the 4<sup>th</sup> IQAC meeting held on 19/012/2018 at 2.00 p.m in the Board Room.

The IQAC coordinator introduced the new member Dr. P. Dhanapal and welcomed the members and the minutes of the meeting held on 20/06/2018 were confirmed.

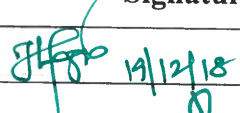

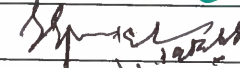
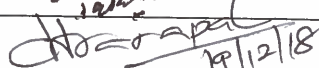



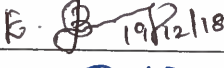

S. No.	Subject / Issue	Outcome of Discussion	Action to be taken
1	Reopening date and Academic plan for Even Semester 2018-19	<ul style="list-style-type: none"> <li>• Reopening date fixed as 19/12/2018 for II, III and Final years and for I years in the third week of January tentatively.</li> <li>• Unit Test-I to be scheduled a month after reopening date and thereafter Unit Test-II and Unit Test-III in the subsequent months and tentative dates are presented to the committee.</li> <li>• The committee approved the introduction of Question bank for all courses and for all years to be prepared by the staff handling the subjects.</li> <li>• Slow learners are to be benefited by this question bank and it has to be given well in advance.</li> <li>• The last working day is fixed as 22<sup>nd</sup> March 2019.</li> <li>• Academic calendar includes all the details indicating specific dates of the conduct of events.</li> <li>•</li> </ul>	The principal, Head of all the departments and faculty members
2	To improve the Quality of R&D	<ul style="list-style-type: none"> <li>• Staff to publish their research work in quality journals with impact factor, viz, UGC referred journal, Scopus Indexed, Anna University Annexure I etc.,</li> <li>• To encourage students to submit proposals for funded projects with the help of their project guide.</li> <li>• Students and Staff to participate and present paper in more number of National and International Conferences.</li> </ul>	The principal, Head of all the departments and faculty members
3	Enrollment of students for Japanese Language classes and competitive examinations	<ul style="list-style-type: none"> <li>• Out sourcing is done for the conduct of Japanese Language classes and competitive examinations coaching classes through SAI IAS academy in our campus.</li> <li>• It is decided to conduct the</li> </ul>	The principal, Head of all the departments

		<p>classes during week end.</p> <ul style="list-style-type: none"> <li>The concerned coordinator's to monitor the same.</li> </ul>	
4	Counseling session for slow learners	<ul style="list-style-type: none"> <li>To improve the performance of slow learners and to meet the needs of various categories of students the committee recommended arranging counseling session for students through mentors.</li> <li>It was also decided to call the parents and talk to them if needed.</li> </ul>	The principal, Head of all the departments and Mentors
5	To opt for consultancy projects	<ul style="list-style-type: none"> <li>To improve the Industry Institute interaction, the faculty who has skill sets as needed by the industry can take up consultancy projects.</li> <li>The committee also recommended that the students with high caliber may also be involved in consultancy projects which will enhance their quality of skills to analyze and investigate specific challenges.</li> </ul>	The principal and Head of all the departments

- IQAC expressed the happiness that our institution received Best Innovation and Sustainability award for Engineering College for the year 2018 by Institution of Engineers India, Salem Local Centre, during 51st Engineers Day Celebration on 15.09.2018.
- Dr. M. Prabhu, Associate Professor & HoD/Biomedical Engineering, received Best Young Engineer award for the year 2018 by Institution of Engineers India, Salem Local Centre during 51st Engineers Day Celebration. The IQAC members appreciated his hard work.
- The Project proposals entitled "Electrospun nanofibers for the skin craft and bone regeneration using indigenous abundant but unutilized marine raw materials, local talents using ecofriendly methods" was submitted by Dr. M. Prabhu, HoD/BME to DST under Technology Systems Development Programme on 14.12.2017.

- The proposal was shortlisted and presentation was completed on 20.11.2018 under Biomedical Device Technology Division at IIT, Delhi.
- The total cost of the project Rs. 98.39/- (Lakhs).
- 7 proposals were submitted to AICTE under AQIS.
- The college has applied for ranking by NIRF.

The chair Person concluded the meeting with vote of thanks and the next meeting is tentatively scheduled during the month of June 2019.

S.No.	Name	Signature
1	Dr. T. Elango, Chair Person	 19/12/18
2	Dr. G. Palanichetty	 19/12/18
3	Dr. J. Stanly Jaya Prakash	 19/12/18
4	Dr. P. Dhanapal	 19/12/18
4	Dr. S. Prabu	 19/12/18
5	Prof. T. Somasundaram	 19/12/18
6	Prof. T. Ganesan	 19/12/18
7	Prof. E. Balaji	 19/12/18
8	Dr. M. Prabhu	 19/12/18

  
IQAC Coordinator 19/12/18

  
PRINCIPAL  
MAHENDRA INSTITUTE OF TECHNOLOGY  
MAHENDHIRAPURI,  
VADUGAPALAYAM POST,  
NAMAKKAL - 637 503.