



## MAHENDRA INSTITUTE OF TECHNOLOGY

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

**Accredited by NAAC with "A" grade**

Mahendhirapuri, Mallasamudram (W), Namakkal (DT)-637 503, Tamil Nadu

[www.mahendratech.org](http://www.mahendratech.org), Ph:-04288-288527

### INTERNAL QUALITY ASSURANCE CELL

MIT/Circular/IQAC/2021-2022/Meeting 13

27.12.2021

It is proposed to conduct Internal Quality Assurance Cell Meeting on Monday, 27<sup>th</sup> December 2021 at 11.00 a.m. The members are requested to make it convenient to attend the meeting.

Agenda:

- Review of action taken on the items mentioned in the previous minutes of the meeting.
- Discussion on Research Activities.
- Curriculum design and development.
- All Department activities carried out in previous academic year.
- Publication of papers in SCI/SCIE/Scopus listed journals.
- Conduct Technical quiz and assignments.

Thanking you

Yours faithfully

  
IQAC Coordinator

Copy to: Dean  
AO office  
All members

  
CHAIRPERSON

**PRINCIPAL**  
MAHENDRA INSTITUTE OF TECHNOLOGY  
MAHENDHIRAPURI,  
VADUGAPALAYAM POST,  
NAMAKKAL - 637 503





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27.12.2021

Minutes of the 13th IQAC Meeting held at 11.00 am on 27th August 2021.

### Members present:

S. No.	Name of the Member	Designation
1	Dr. T. Elango, Principal	Chairperson
2	Dr. C. T. Sivakumar, Executive Officer	Management Representative
3	Dr. J. Rajavel, Dean	Academic Expert
4	Dr. L. Selvarajan, Professor/Mechanical	IQAC Coordinator
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	Member
6	Dr. K. Rajkumar, HoD/Mechanical	Member
7	Dr. S. Prabu, HoD/ECE	Member
8	Dr. N.Saravanakumar, HoD/EEE	Member
9	Dr. T. Ganesan, HoD/Automobile	Member
10	Dr. M. Prabhu, HoD/Biomedical	Member
11	Prof. A. N. Karthikeyan, HoD/IT	Member
12	Mr. A. G. Ramkumar, Administrative Officer	Administrative Staff
13	Banupriya.A, IT	Student Member
14	Shajinisha.A, IT	Member from Alumni

Dr. T. Elango, Principal and Chairperson of IQAC welcomed the members to the 13<sup>th</sup> IQAC Meeting held at 11.00 am on 27<sup>th</sup> December 2021. The following agenda were taken for discussion and consideration.

1. Confirmation of the minutes of the 12<sup>th</sup> IQAC meeting held on 24.08.2021.

The minutes of 12<sup>th</sup> meeting of IQAC circulated among the members was confirmed.

The action taken report on the resolutions/decisions taken during 12<sup>th</sup> meeting of IQAC was presented by the Dr. L. Selvarajan, Coordinator, IQAC.

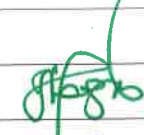
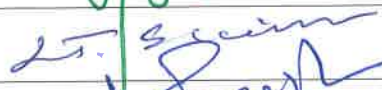
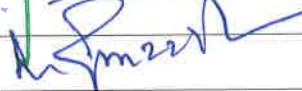
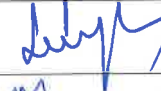
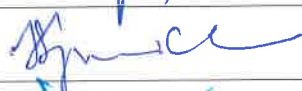





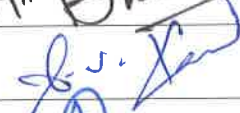

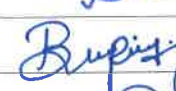
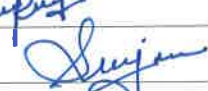
S.No.	Points Discussed	Action Taken
1	NAAC-AQAR submission for 2021-2022.	Instructed all the criteria coordinators to consolidate the activities for AQAR submission on time.
2	Online Classes and Monitoring	Due to Covid 19 situations on line classes had been conducted by all the faculty members through digital Platforms.
3	Department activities are analyzed and to be followed for next quarter.	The departmental activities to be followed in were examined the quartely progress were discussed.
4.	Conduct various social activities by clubs.	NSS cell is Associated with the Department conducted social activities.

## II. Minutes of the 13th IQAC Meeting

S. No.	Subject / Issue	Outcome of Discussion	Action to be taken
1	Enrolment for SWAYAM / NPTEL online courses	All the departments have to ensure the enrolment of studies in NPTEL/SWAYAM online courses	Head of all the departments and faculty members
2	All Department activities in the previous semester.	The activities included – Workshops/ Seminars, Refresher course, FDP and National / International conferences organized.	Head of all the departments and faculty members
3	Conduct technical quiz and assignments	Students have to be trained during Placement and training classes. Trainers conducted Technical Quiz and given assignments focusing on interview point of view through Placement cell.	All department placement coordinators.

- IQAC congratulated Dr.L.Selvarajan, Dr. S. Prabu, HoD/ECE, Mrs.V. Annapoorani, AP/ECE and P. Navaraja, AP/ECE for who have published the Research paper.
- Seventeen students joined the Post Graduate courses through Anna University during August 2021.
- Result passing board meeting was conducted on 15 October 2020, April/ May 2020 8<sup>th</sup> semester online examination.
- Curriculum for all programmes has to be finalized and to get approved from the board of studies members.

The meeting ended with vote of thanks by the IQAC Coordinator Dr. L. Selvarajan.

S.No.	Name	Signature
1	Dr. T. Elango, Principal	
2	Dr. C. T. Sivakumar, Executive Officer	
3	Dr. J. Rajavel, Dean	
4	Dr. L. Selvarajan, Professor/Mechanical	
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IQAC COORDINATOR

  
CHAIR PERSON  
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