



MAHENDRA INSTITUTE OF TECHNOLOGY

(Approved by AICTE-New Delhi, Affiliated to Anna University, Chennai)

Accredited by NAAC with "A" grade

Mahendhirapuri, Mallasamudram (W), Namakkal (DT)-637 503, Tamil Nadu

www.mahendratech.org, Ph:-04288-288527

INTERNAL QUALITY ASSURANCE CELL

MIT/Circular/IQAC/2021-2022/Meeting 14

10.02.2022

It is proposed to conduct Internal Quality Assurance Cell Meeting on Thursday, 10th February 2022 at 11.00 a.m. The members are requested to make it convenient to attend the meeting.

Agenda:

- Review of action taken on the items mentioned in the previous minutes of the meeting.
- Analysis of ongoing institute activities and planning of activities.
 - To discuss and plan strategy to increase students internship.
 - To discuss on various value added courses.
- End semester Examinations
- Strategy to improve placement and higher studies.
- Organization promotions.
- Academic Audit.

Thanking you

Yours faithfully


IQAC Coordinator

Copy to: **Dean**
AO office
All members




CHAIRPERSON

PRINCIPAL
MAHENDRA INSTITUTE OF TECHNOLOGY
MAHENDHIRAPURI,
VADUGAPALAYAM POST,
NAMAKKAL - 637 503



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Minutes of the 14th IQAC Meeting held at 11.00 am on 10th February 2022.

Members present:

S. No.	Name of the Member	Designation
1	Dr. T. Elango, Principal	Chairperson
2	Dr. C. T. Sivakumar, Executive Officer	Management Representative
3	Dr. J. Rajavel, Dean	Academic Expert
4	Dr. L. Selvarajan, Professor/Mechanical	IQAC Coordinator
5	Dr. J. Stanly Jaya Prakash, HoD /CSE	Member
6	Dr. K. Rajkumar, HoD/Mechanical	Member
7	Dr. S. Prabu, HoD/ECE	Member
8	Dr.N.Saravanakumar,HoD/EEE	Member
9	Dr. T. Ganesan, HoD/Automobile	Member
10	Dr. M. Prabhu, HoD/Biomedical	Member
11	Prof. A. N. Karthikeyan, HoD/IT	Member
12	Mr. A. G. Ramkumar, Administrative Officer	Administrative Staff
13	Banupriya.A, IT	Student Member
14	Shajinisha.A, IT	Member from Alumni

Dr. T. Elango, Principal and Chairperson IQAC welcomed the members to the 14th IQAC Meeting held at 11.00 am on 10th February 2022. The following agenda points were taken for discussion and consideration.

- I. Confirmation of the minutes of the 13th IQAC meeting held on 27.12.2021.

The minutes of 13th meeting of IQAC circulated among the members were confirmed.

The action taken report on the resolutions/decisions taken during 13th meeting of IQAC was presented by the Dr. L. Selvarajan, Coordinator, IQAC.


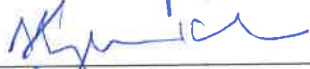




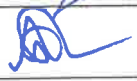


S.No.	Points Discussed	Action Taken
1	Enrolment for SWAYAM / NPTEL online courses	Many faculty & few students have enrolled in NPTEL/SWAYAM online courses
2	All Department activities in the previous semester.	The activities like – Workshops/ Seminars, Refresher course, FDP and international conference were organized.
3	Conduct technical quiz and assignments	Students were trained during Placement and training classes. Trainers conducted Technical Quiz and given assignments focusing on interview point of view through Placement cell.

II. Minutes of the 14th IQAC Meeting

S. No.	Subject / Issue	Outcome of Discussion	Action to be taken
1	Examinations	COE presented the Examination schedule for April- May 2022	Controller of Examinations.
2	Plan strategy for increase in students internship.	Principal sir has suggested that all the students should take internships during their vacation.	Student support Cell
3	Plan to conducting various value added course	Principal sir insisted that students should take benefit of our functional MOUs.	Training and placement cell
4	Strategy to improve placement and higher studies.	The principal explained the importance of placement and higher studies in NIRF, he briefed the steps taken to improve the same through EDC and placement cell.	EDC and Placement cell.
5	Organization promotions.	Principal explained the importance of collaboration with Industries and Institutes for promotion of our college.	Principal
6	Academic Audit.	The Academic Audit has to be conducted for all the programs and IQAC coordinator need to present the Academic Audit Report(AAR)	IQAC Cell


- Submission of AQAR report for the year 2020-2021 is under processing.
- Twenty one faculties successfully completed the NPTEL courses.
- More number of faculties have attended FDP and workshop successfully.
- IQAC Congratulated Dr. L. Selvarajan Prof/Mechanical and Dr. S. Prabu HOD/ECE who have published their research Paper

The meeting ended with vote of thanks by the IQAC Coordinator Dr. L. Selvarajan.

S.No.	Name	Signature
1	Dr. T. Elango, Principal	
2	Dr. C. T. Sivakumar, Executive Officer	
3	Dr. J. Rajavel, Dean	
4	Dr. L. Selvarajan, Professor/Mechanical	
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